

**SUPER CO-OP  
BOARD OF DIRECTORS MEETING  
MARCH 16, 2021; 1:00 PM**

Any member of the public who requires a disability-related modification or accommodation in order to participate in this meeting should submit a detailed written request to the Chief Business Officer of the San Mateo-Foster City School District at the District office at least 48 hours prior to the meeting.

To join with Zoom:

Please click the link below to join the webinar: <https://smfcsd-net.zoom.us/j/89373146974> Or One tap mobile : US: +16699009128,,89373146974# or +12532158782,,89373146974# Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 Webinar ID: 893 7314 6974 International numbers available: <https://smfcsd-net.zoom.us/u/kdntu8rK4X>

**Sites Videoconferencing**

**Voting Members**

Lead Agency – San Mateo-Foster City School District – Fran Debost, Director of Child Nutrition  
Region 1 – San Juan Unified School District – Sneh Nair, Director of Child Nutrition  
Region 2 – Santa Cruz School District – Amy Hedrick-Farr, Director of Child Nutrition  
Region 3 – Central Unified School District – Alissa Angle, Director of Child Nutrition  
Region 4 – Santa Clarita Valley Food Services Agency – Robert Lewis, Chief Executive Officer  
Region 5 – Manhattan Beach Unified School District – Léna Agee, Director of Food & Nutrition  
Region 6 – South Pasadena Unified School District – Michelle Curry, Director of Food & Nutrition  
Region 7 – Whittier Union High School District – Elizabeth Brown-Smith, Director of Food & Nutrition  
Region 8 – Pomona Unified School District – Daryl Hickey, Director of Nutrition Services  
Region 9 – Palm Springs Unified School District – Sarah Phelps, Director of Nutrition Services

**Administrative Staff**

Gold Star Foods – Cynthia Barcelo, Manager – USDA Foods Program  
Gold Star Foods – Ed Herrera – USDA Food Program Director

**CALL MEETING TO ORDER 1:00 P.M.**

Lead Agency, Fran Debost called the meeting to order at 1:04 p.m.

**FLAG SALUTE**

**ROLL CALL**

Board Members  
Daryl Hickey  
Lena Agee  
Fran Debost  
Sneh Nair  
Amy Hedrick-Farr  
Alissa Angle  
Robert Lewis  
Michelle Curry  
Elizabeth Brown Smith  
Sarah Phelps - **Absent**

**Staff**

Fran Debost, Lead Agency Representative to the Super Co-Op Board of Directors

## **1. APPROVAL OF THE AGENDA**

Motion made by: Alissa Angle, Central Unified School District

Motion seconded by: Daryl Hickey, Pomona Unified School District

**Motion passed 9-0**

## **2. APPROVAL OF THE GOVERNING COUNCIL MEETING 12-8-2021 MINUTES**

Motion made by: Robert Lewis, Santa Clarita Valley Food Services Agency

Motion seconded by: Michelle Curry, South Pasadena Unified School District

**Motion passed 9-0**

## **3. PUBLIC COMMENTS ON ITEM(S) ON THE AGENDA**

No public comments

## **4. LEAD AGENCY REPORTS**

- a) Alissa Angle will be attending the American Commodity Distribution Association (ACDA) Annual Conference in Orlando, FL.
- b) Late withdrawal notice from East Nicolaus Joint Union HSD
- c) We received all surveys and working on truck diversions.
- d) We still have three districts that have not paid their dues. Fran will be emailing the district, district Superintendent and the Region it falls under. Also, will be adding on next meeting agenda about adding a clause in the by-laws about districts not paying.
- e) Both Food Shows went well. Less people, but more quality time with directors and vendors.

## **5. MEMBER AGENCY REPORTS**

Lena Agee thanked Fran, Daryl and Cynthia for sending out emails about commodities. Cynthia said any commodities sitting in inventory that you plan to use please put on future orders so they don't get swept. We do not have any extra funds for DOD this year. Sweeps will be ongoing. Michelle Curry suggests to have a calendar next year for sweeps. Cynthia suggested to update handbook on moving processed and DOD. Fran suggested that we resume the annual trainings on commodities and DOD.

## **6. INFORMATION/DISCUSSION ITEMS**

### **(A) Governing Council members designation**

For the 2022-23 School Year, Michelle Curry and Sarah Phelps will be leaving the Board. The Board members are attached to the School Districts, not the person, so their successors will automatically become members of the Super Co-Op Board.

### **(B) Insurance coverage for Board members and JPA**

Fran will be looking into liability insurance for the Super Co-Op JPA. Fran will get quotes and bring back to the next Board meeting.

## **7. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

No public comments

## **8. ADJOURNMENT**

Meeting adjourned at 1:36 p.m.