



**SUPER CO-OP  
BOARD OF DIRECTORS**

**DECEMBER 8, 2021; 1:00 PM**

Any member of the public who requires a disability-related modification or accommodation in order to participate in this meeting should submit a detailed written request to the Chief Business Officer of the San Mateo-Foster City School District at the District office at least 48 hours prior to the meeting.

The agenda may be found at <http://www.super-coop.org/>.

Please click the link below to join the webinar:

<https://smfcsd-net.zoom.us/j/88172800605>

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Webinar ID: 881 7280 0605

International numbers available: <https://smfcsd-net.zoom.us/j/88172800605>

**Sites Videoconferencing**

South Pasadena Unified School District  
1100 El Centro St.  
South Pasadena, CA 91030

San Mateo-Foster City School District  
1170 Chess Drive  
Foster City CA 94404

Whittier Union High School District  
9401 S. Painter Ave.  
Whittier, CA 90605

Palm Springs Unified School District  
150 District Center Drive  
Palm Springs, CA 92264

Pomona Unified School District  
800 S. Garey Ave.  
Pomona, CA 91766

Manhattan Beach Unified School District  
325 S. Peck Ave.  
Manhattan Beach, CA 90266

San Juan Unified School District  
3738 Walnut Ave.  
Carmichael, CA 95608

Santa Cruz City Schools  
133 Mission St., Ste. 100  
Santa Cruz, CA 95060

Central Unified School District  
5652 W. Gettysburg  
Fresno, CA 93722

Santa Clarita Valley School Food Services Agency  
25210 Anza Drive  
Santa Clarita, CA 91355

**CALL TO ORDER 1:00 P.M.**

**FLAG SALUTE**

**ROLL CALL**

**Board Members**

Daryl Hickey  
Lena Agee  
Fran Debost  
Sneh Nair  
Amy Hendrick-Farr  
Alissa Angle  
Robert Lewis  
Michelle Curry  
Elizabeth Brown Smith  
Sarah Phelps

**Staff**

Fran Debost, Lead District Representative to the Super Co-Op Board of Directors

**1. AGENDA**

**Approve the agenda for the meeting.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. MINUTES**

**Approve the minutes from the September 15, 2020 meeting.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**3. PUBLIC COMMENTS ON ITEM(S) ON THE AGENDA**

Opportunity for the public to address item(s) listed on the agenda

**4. INTRODUCE NEW BOARD OFFICERS**

Selection of new Board of Directors officers to represent San Mateo-Foster City School District and Palm Springs Unified School District. Fran Debost and Sarah Phelps.

**5. LEAD AGENCY REPORTS**

Opportunity for representative of the Lead District to give reports or updates on activities related to Super Co-Op JPA business.

**6. MEMBER AGENCY REPORTS**

Opportunity for representatives of the Member Districts to give reports or updates on activities related to Super Co-Op JPA business.

**7. INFORMATION/DISCUSSION ITEMS**

**A) New Participant Considerations and Assignment Agreements for the 2022-2023 school year.**

Information and discussion regarding review of applications from new participants and content and distribution of assignment agreements for the upcoming school year.

**B) Super Co-Op Price Catalogue**

Information and discussion regarding Super Co-Op Price Catalogue

- C) **Annual Food Show**  
Information and discussion regarding annual Food Show.
- D) **Annual Training**  
Information and discussion regarding organization and scope of annual training.
- E) **Discussion of Regular Meeting Schedule**  
Information and discussion regarding adopted regular meeting schedule.

8. **ACTION ITEMS**

- A) **Adoption of Super Co-Op JPA Board Bylaws**  
Approve proposed Board Bylaws.  
  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- B) **Adoption of Super Co-Op JPA Conflict of Interest Code**  
Approve proposed Conflict of Interest Code.  
  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- C) **Delegate Authority to Research and Procure Insurance Coverage**  
Authorize Lead District staff or Board of Directors subcommittee to research potential insurance providers and secure insurance coverage through December 31, 2022.  
  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

9. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Members of the public attending the meeting may share comments regarding the Super Co-Op JPA on any item not listed on the agenda.

10. **ADJOURNMENT**