



USDA Foods Direct Delivery (Brown Box) Storage Policy
 Approved by the Governing Council - July 1, 2018

Per Title 7, Code of Federal Regulations (CFR), Section 250.1(c)(1), USDA Foods Direct Delivery (aka “Brown Box”) inventory may not exceed an amount needed for a six-month period. To assist Member Districts in the management of direct delivery inventory, the following policies apply to Direct Delivery USDA Foods received and stored at the Super Co-Op USDA Foods Direct Delivery Distributor (Gold Star Foods):

Direct Delivery Items with a Six Month Shelf-Life

- It is the responsibility of the Member District to schedule delivery of product as soon as possible after receipt at the Super Co-Op USDA Foods Direct Delivery Distributor (Gold Star Foods).
- At 120 days (4 months), if the item has not been scheduled by the member district for delivery, inventory is moved into the Super Co-op General Account and offered to any Member District willing to take delivery of product in 30 days or less. The originating district pays state administrative fee and their entitlement is charged. The receiving district gets the product at no charge to their entitlement and pays delivery charges.
- At 150 days (5 months), if the item has not been scheduled by the member district for delivery, the inventory is donated to a local non-profit agency (Ex: foodbank). The originating district’s entitlement is charged for the item and they pay the state administrative fee.
- Six Month Shelf Life Items:

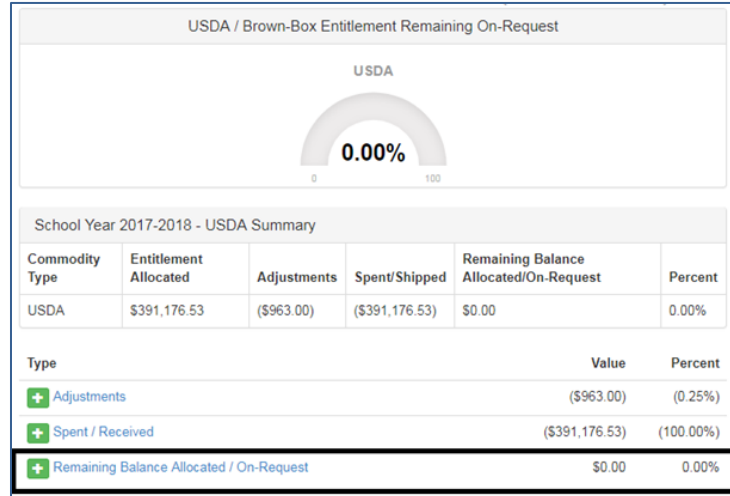
USDA Code	Description	Pack Size
100003	CHEESE CHED YEL SHRED BAG	6/5 LB
100017	CHEESE PROCESS LVS	6/5 LB
100018	CHEESE PROCESS YEL SLC LVS	6/5 LB
100019	CHEESE PROCESS WHT SLC LVS	6/5LB
100036	CHEESE BLEND AMER YEL SLC LVS	6/5 LB
100037	CHEESE BLEND AMER SKM WHT SLC LVS	6/5LB
110394	TORTILLAS WHOLE WHEAT FZN	12/24CT
100008	CHEESE CHED RED FAT YEL	4/10LB
100006	CHEESE CHED YEL CUTS	4/10 LB
100012	CHEESE CHED RF YEL SHRED BAG	6/5 LB
100011	CHEESE CHED RED FAT WHT SHRED	6/5LB
100500	RICE BROWN LONG PARBOILED PKG	24/2 LB
100499	RICE BROWN US#1 BAG	25 LB
101031	RICE BROWN LONG PARBOILED BAG	25 LB
110396	CHEESE STRING MOZZARELLA	360/10Z
100012	CHEESE CHED RED FAT YEL SHRED	6/5LB

All Other Direct Delivery Items

- It is the responsibility of the Member District to schedule delivery of product as soon as possible after receipt at the Super Co-Op USDA Foods Direct Delivery Distributor (Gold Star Foods).
- At 10 months, if the item has not been scheduled by the member district for delivery, the inventory is moved to the Super Co-Op General Account and offered to any Member District willing to take delivery of the product within 30 days or less. The originating district pays state administrative fee and their entitlement is charged. The receiving district gets the product at no charge to their entitlement and pays delivery charges.
- Depending on the product expiration date, the inventory may be donated to a local non-profit agency (Ex: foodbank) just prior to expiration.

Direct Delivery Management Reports

Direct Delivery Allocations – This report provides a list of all items allocated to Member Districts that have not yet been received at Gold Star Foods. Member Districts should use this report to plan future menus utilizing direct delivery USDA Foods. Access on your Super Co-Op Dashboard at <http://www.super-coop.org/>. Click on Log-In and enter your Username and Password.



USDA Live Inventory Report – This report provides a list of all Direct Delivery items currently in Member District's inventory at Gold Star Foods. Access on the Gold Star Foods website at <http://www.goldstarfoods.com/>. Click on Order Online and enter your Username and Password. Under the Reports tab on the left, click on USDA Live Inventory.

Report: USDA Live Inventory
Generated 06/12/2018 5:38 pm

Item No.	Mfg. Item No.	Description	UOM	Qty on Hand	Qty on Order	Qty Anal.	Pack Size	Pack Qty	FMV	Net Weight	Item Category
500022	100365	BEANS PINTO CAN	CS	585	0	585	6#10	6	\$13.29	45.00	CNND GOODS
500038	100313	CORN WHOLE KERNEL(LIQ) CAN	CS	23	0	23	6#10	6	\$13.91	45.00	CNND GOODS
500134	100220	PEACHES CLING DICED EX LT CAN	CS	1,815	0	1,815	6#10	6	\$24.11	45.00	CNND GOODS
500136	100241	PEACH FREESTONE DICED FRZ CUP	CS	93	0	93	95/4.4 OZ	96	\$45.39	26.40	SNACKS
500138	100256	STRAWBERRY FRZ CUP	CS	521	0	521	95/4.5 OZ	96	\$46.00	27.00	FRZN SNCKS
500162	100225	PEARS DICED EX LT CAN	CS	1,513	0	1,513	6#10	6	\$25.66	39.50	CNND GOODS
500168	100212	MIXED FRUIT EX LT CAN	CS	9	0	9	6#10	6	\$24.43	39.70	CNND GOODS
500254	100348	CORN KERNEL FROZEN	CS	773	0	773	30L.B	30	\$14.69	30.00	FRZN VEG
500483	110473	BROCCOLI FRZ CTN	CS	213	0	213	30L.B	1	\$37.29	30.00	FRZN VEG

USDA Inventory by Lot Report – This report provides a list of all items currently in Member District's inventory denoting the date of receipt and the date that Members will begin paying storage charges. Access on the Gold Star Foods website at <http://www.goldstarfoods.com/>. Click on Order Online and enter your Username and Password. Under the Reports tab on the left, click on USDA Inventory by Lot.

Report: USDA Inventory by Lot
Generated 06/12/2018 5:44 pm

Item No.	Mfg. Item No.	Description	Lot No.	Document No.	Date Rcvd.	Storage Begin Date	UOM	Original Qty	Remaining Qty	Pack Size	Item Category	FMV	Est. Amount
500022	100365	BEANS PINTO CAN	CAA290201	P-RCP1736304	02/16/2018	03/19/2018	CS	173	33	6#10	CNND GOODS	\$13.29	\$2,299.17
500022	100365	BEANS PINTO CAN	CAA290201	FROM SURPLUS	05/05/2018	05/04/2018	CS	33	33	6#10	CNND GOODS	\$13.29	\$0.00
500022	100365	BEANS PINTO CAN	CAA290202	P-RCP1736311	03/08/2018	04/07/2018	CS	117	117	6#10	CNND GOODS	\$13.29	\$1,554.93
500022	100365	BEANS PINTO CAN	CAA290202	FROM SURPLUS	05/05/2018	05/04/2018	CS	117	117	6#10	CNND GOODS	\$13.29	\$0.00
500022	100365	BEANS PINTO CAN	CAA290203	P-RCP1736312	03/15/2018	04/14/2018	CS	147	147	6#10	CNND GOODS	\$13.29	\$1,953.63
500022	100365	BEANS PINTO CAN	CAA290203	FROM SURPLUS	05/05/2018	05/04/2018	CS	147	147	6#10	CNND GOODS	\$13.29	\$0.00
500022	100365	BEANS PINTO CAN	CAA290204	P-RCP1736306	04/04/2018	05/04/2018	CS	288	288	6#10	CNND GOODS	\$13.29	\$3,827.52
500022	100365	BEANS PINTO CAN	CAA290204	FROM SURPLUS	05/05/2018	05/04/2018	CS	288	288	6#10	CNND GOODS	\$13.29	\$0.00
500038	100313	CORN WHOLE KERNEL(LIQ) CAN	CAA290270	FROM SURPLUS	05/05/2018	05/04/2018	CS	14	14	6#10	CNND GOODS	\$13.91	\$0.00
500038	100313	CORN WHOLE KERNEL(LIQ) CAN	CAA290270	P-RCP17361207	03/19/2018	04/15/2018	CS	14	14	6#10	CNND GOODS	\$13.91	\$194.74
500038	100313	CORN WHOLE KERNEL(LIQ) CAN	CAA290271	P-RCP1736117	04/03/2018	05/03/2018	CS	9	9	6#10	CNND GOODS	\$13.91	\$125.19
500038	100313	CORN WHOLE KERNEL(LIQ) CAN	CAA290271	FROM SURPLUS	05/05/2018	05/04/2018	CS	9	9	6#10	CNND GOODS	\$13.91	\$0.00
500134	100220	PEACHES CLING DICED EX LT CAN	CAA290314	FROM SURPLUS	05/05/2018	05/04/2018	CS	110	110	6#10	CNND GOODS	\$24.11	\$0.00
500134	100220	PEACHES CLING DICED EX LT CAN	CAA290314	P-RCP1735405	02/13/2018	03/15/2018	CS	232	110	6#10	CNND GOODS	\$24.11	\$5,593.52